



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 10th September 2025**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes

Attendees

Name	Job Role	Role	Representing
Cllr Pauline Beall	Lead Member	Member	Stockton-on-Tees Borough Council
Jane Bell	Business Support Officer	Member	TSAB Business Unit
Sarah Bowman-Abouna	Director of Public Health	Member	Stockton-on-Tees Borough Council
Tracey Brittain	Policy, Partnerships and Delivery Manager	Deputy	Office of Police & Crime Commissioner
Lee Brown	Area Manager	Member	Cleveland Fire Brigade
Lindsay Britton-Robertson	Assistant Director of Safeguarding	Member	University Hospitals Tees
Angela Casterton	Named Nurse	Deputy	TEWV
Angela Connor	Assistant Director Adult Social Care/PSW	Deputy	Stockton-on-Tees Borough Council
Anne Coxon	Temporary Project Officer	Member	TSAB Business Unit
Helen Dent	Project Development Manager	Member	Healthwatch South Tees
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Member	Teesside University
Elaine Godwin	Business Support Officer	Member	TSAB Business Unit
Louise Grabham	Director of Adult Social Care	Member	Middlesbrough Council
Adrian Green	Independent Chair	Member	Teeswide Safeguarding Adults Board
Jill Harrison	Director of Adult and Community Based Services	Member	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Member	Hartlepool Borough Council
Alyson Longstaff	Advanced Customer Support Senior Lead	Member	Durham Tees Valley Department for Work and Pensions
Amy Mahoney	Business Manager	Member	TSAB Business Unit
Louise Mason-Lodge	Director of Nursing for Safeguarding	Deputy	North East and North Cumbria Integrated Care Board
Caroline McGlade	Chief Superintendent	Deputy	Caroline McGlade
Matt Murphy-King	Superintendent Adult Safeguarding Prevention Command	Invited	Cleveland Police
Greg Purta	Adult Safeguarding Lead	Invited	Stockton-on-Tees Borough Council
John Rafferty	Compliance Business Partner - Safeguarding	Member	Thirteen Group
Patrick Rice	Corporate Director of Adults and Communities	Member	Redcar & Cleveland Borough Council
Charlotte Shepherd (Part)	Regional Rough Sleeping Adviser	Invited	Ministry of Housing, Communities & Local Government
Angela Storm	Data Analysis and Performance Monitoring Officer	Member	TSAB Business Unit

Chloe Swash	Business Support Officer	Member	TSAB Business Unit
Stephen Thomas	Development Officer	Member	Healthwatch Hartlepool

Apologies			
Name	Job Role	Role	Representing
Elsbeth Devanney	Group Director of Nursing & Quality	Member	TEWV
Wayne Fox	Temporary Assistant Chief Constable	Member	Cleveland Police
Rachelle Kipling	Head of Policy, Partnerships & Delivery	Member	Office of Police & Crime Commissioner
John Lovatt	Assistant Director	Deputy	Hartlepool Borough Council
Jen Moore	Designated Nurse for Safeguarding Adults	Member	North East and North Cumbria Integrated Care Board
Carolyn Nice	Director of Adults and Health	Member	Stockton-on-Tees Borough Council
Kay Nicolson	CEO	Member	A Way Out
Cara Nimmo	Assistant Director for Adult Care Operations	Deputy	Redcar & Cleveland Borough Council
Lucy Owens **	Chief Executive	Member	Catalyst Stockton
Julian Penton **	Development Officer	Member	Hartlepool Community Trust
Vicky Playforth	Interim Director of Nursing	Member	North East and North Cumbria Integrated Care Board
Ann Powell	Head of Stockton & Hartlepool PDU	Member	National Probation Service
Linda Sergeant	Project Lead	Member	Healthwatch South Tees
Nicki Smith	Associate Director for Nursing (Safeguarding)	Deputy	Tees, Esk and Wear Valleys NHS Foundation Trust
Kellie Woodley	North East Director	Member	People First

Absent (Invited)			
Name	Job Role	Role	Representing
Cllr Gary Allen	Lead Member	Member	Hartlepool Borough Council
Mark Davis *	Chief Executive	Member	Middlesbrough Voluntary Development Agency
Natasha Douglas	Healthwatch Manager	Member	Healthwatch Stockton
Dean Johansen-Berg	Engagement & Events Officer	Member	Healthwatch South Tees
Peter Neal *	CEO	Member	Redcar and Cleveland Voluntary Development Agency
Iain Richardson	Head of Safer Prisons & Equality	Member	HMP Holme House Prison
Cllr Lisa Robson	Lead Member	Member	Redcar and Cleveland Borough Council
Cllr Jan Ryles	Lead Member	Member	Middlesbrough Council
Leanne Stockton	Business Manager	Member	Hartlepool & Stockton Safeguarding Children Partnership
Gary Watson	Business Manager	Member	South Tees Safeguarding Children Partnership

* Attends on behalf of MVDA & RCVA,

** Attendance will be shared between Catalyst and Hartlepool Community Trust

Referenced Organisations		
Name	Role	Representing
Ashleigh Parsons	Inspector	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland) ***

Rachel Lucas	North East Ambulance Service
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*** CQC Attend the Regional Safeguarding Adults Board Chairs Network Meetings.

Copies: Margaret Blakey, Tami Egonu, Emily Johnson, Judith Oliver, Rachael Winspear, Executive Mailbox Cleveland Police, NENCICB Safeguarding.

Agenda Item 1	Introductions and Apologies	Presenter: Chair
<p>Adrian Green (AG) welcomed members to the September meeting. A number of apologies have been received and will be noted within the minutes.</p> <p>AG reminded members that the role of the Board is to look across multi agency partnerships to ensure that vulnerable people with care and support needs are supported, and that interventions occur where necessary. Members should be curious and professionally challenging across the Board whilst remaining respectful and constructive.</p>		

Agenda Item 2	Minutes from the meeting held on 11th June	Presenter: Chair
<p>A copy of the minutes from the meeting held on 11th June were circulated with the agenda. Members agreed the minutes as a true and accurate record.</p> <p>The actions from the meeting were reviewed and updates provided:</p> <ul style="list-style-type: none"> AG requested that any outstanding partner contributions for the Annual Report are forwarded to the Business Unit by 19th September. Matt Murphy-King (MMK) advised that there has been a delay in providing the contribution from Cleveland Police, which will be submitted later today. There were a number of actions in relation to the Regulation 28 Notice. Members confirmed that these have been completed. The ICB restructure has not yet commenced. An update will be provided when appropriate. Following the national review the DWP have brought together a multi-disciplinary team to consider the recommendations within the report. The lead from this group is due to attend the next SAB Chairs meeting to provide an update on the work that they will undertake. <p>All other actions are complete.</p>		
Action Points	Action Owner	Deadline
1. Any remaining partner contributions for the Annual Report to be forwarded to the Business Unit	All	19/09/2025

Agenda Item 3	SAR 3.24	Presenter: Jill Harrison
<p>A PowerPoint presentation developed by Independent Reviewer, Donna Ohdedar (DO), which was recorded at the Governance meeting that took place in July was shared with members. The presentation provided an overview of the case, the process followed and areas for key learning.</p> <p>This section of the minutes has been removed due to its confidential nature.</p> <p>The Overview Report, Learning Briefing and proposal for publication were agreed by members.</p>		

Agenda Item 4	End of Year 2024-25 Data Dashboard	Presenter: Angela Storm
This agenda item will be deferred to the October meeting.		
Action Points	Action Owner	Deadline
1. End of Year 2024-25 Data Dashboard to be added to agenda for October meeting	Business Unit	08/10/2025

Agenda Item 5	Annual Report 24-25 – First Draft	Presenter: Anne Coxon
The first draft of the 2024-25 Annual Report was circulated with the agenda.		

Anne Coxon highlighted the key points from within the Report:

Key achievements included the publication of the Working With Autistic Adults webpage, participation in the Hartlepower Co-Production Workshop, the launch of revised briefings on Professional Curiosity and Professional Challenge, multi-agency audits on Domestic Abuse and the presentation of SAR learning at two GP engagement sessions.

The Communication and Engagement section covers the increased number of website views and social media reach, the number of newsletters and bulletins that have been delivered, the increase in response to the Annual Survey and the increased number of individuals signed up to be Safeguarding Champions. A section has been added to cover the number of events that have been delivered across the year and the number of professionals that have attended these. Spotlight campaigns have focused on Carers Week and Elder Abuse Day, Transitional Safeguarding and Discriminatory Abuse which was highlighted in the Annual Survey as an area of abuse that both members of the public and professionals felt less well informed about. In relation to the Safe Place Scheme the Board have focused on lived experience and have worked with members of Independent Voices, Larchfield Community, and Hartlepool Day Centre who were actively involved in auditing Safe Place venues, providing feedback on the redeveloped Service User Leaflet and were involved in the co-production of the new Safe Place Scheme video. The venue information pack has been reviewed to ensure clarity and accessibility.

The e-learning platform has been accessed by 7582 learners from 631 organisations. A section has been added to the report to include the number of webinar sessions that have been delivered, with topics including Trauma Informed Practice, Complex Cases and Professional Curiosity.

Three Safeguarding Adults Reviews (SARs) were published. The JJ SAR which focused on trauma-informed care, protected characteristics, and professional challenge, the Jack SAR which highlighted issues around diabetes, homelessness, and transitional safeguarding and the Susan SAR which emphasised professional curiosity and triaging of assessments.

The Report focuses on the key priorities and highlights the work that has been done in relation to each. Contributions from partners also help to highlight work that has been achieved across the year. The report notes three priorities that were identified from the last Annual Survey and will be incorporated into the Board's plan for 2025-26.

AG thanked partners and the Business Unit for the work that has gone into producing the report. Adding that the report is a comprehensive, clear and concise document.

The final version of the report will be brought to the October Board meeting for approval and will then be published in November.

Agenda Item 6	Redcar & Cleveland Borough Council CQC Assessment	Presenter: Patrick Rice
<p>Redcar & Cleveland Borough Council (RCBC) began the inspection process in the summer of 2024. The CQC visit took place in November, the draft report was received in January and the final version was then published in July 2025. Overall, the Local Authority received an inspection rating of Requires Improvement. Some areas were rated as Good, including Assessing Need and Safeguarding. In the first draft of the report Safeguarding received a rating of Requires Improvement based on RCBC's low conversion rates in comparison to the national average. This was challenged on the basis that there is no definition of what constitutes a good conversion rate and the rating was amended to Good for the final report.</p> <p>No issues were highlighted in relation to Safeguarding. The report noted the Board's strong multi agency partnership, good use of sub-groups, joint working and campaigns including the recent work on Modern Slavery.</p> <p>The Local Authority now have an official improvement plan and will submit quarterly updates. The plan focuses on 5 key areas – Strategy and Governance, Equality, Diversity and Inclusion, Commissioning</p>		

and Operational Practice which includes improvements to the transitions process and contingency planning for care packages. Support is being provided by partners in care and health alongside strategic guidance and the first report will be submitted to the Department of Health in a few weeks' time.

Agenda Item 7	Middlesbrough Council CQC Assessment	Presenter: Louise Grabham
<p>Middlesbrough Council (MBC) received an overall rating of Requires Improvement, just one point away from a rating of Good. The inspection covered nine categories with ratings of Good received for Safe Systems, Pathways and Transitions, Safeguarding and Supporting people to live healthier lives. Areas for improvement mirrored those already identified by the Local Authority including waiting times for annual reviews, communication with unpaid carers, housing availability in relation to homelessness and some areas within Adult Social Care, Equality, Diversity and Inclusion not being fully embedded at Strategic Level, Co-production, Data and Scrutiny and due to an interim CEO being in place at the time of the inspection a lack of ownership was identified.</p> <p>Within Safeguarding the inspection noted robust policies and procedures, good multi-agency collaboration, the work of the Board, training and resources available to the workforce, the use of advocacy and the involvement of families and carers in the safeguarding process. Areas for improvement were noted around feedback from providers not always being timely and robust and the demand for advocacy services.</p> <p>MBC were one of the first Local Authorities to go through the inspection process so have now submitted three reports against their improvement plan. No response has been received, so the assumption is made that the Department of Health are happy with the direction they are taking. A robust process is in place to monitor the action plan which includes actions in relation to Strategic development, co-production and a neighbourhood focused operating model to try and tackle waiting lists.</p> <p>As chair of MAPPA Caroline McGlade highlighted issues around homelessness, particularly in relation to offenders, and queried the opportunities that are available for partners to help address this. Louise Grabham (LG) advised that MBC do have a Rough Sleeping Action Group and a Homelessness Prevention Group. LG will pick this up with CM outside of this meeting and will ensure that Police are linked in with these groups. It was noted that LG also chairs the Rough Sleeping Working Group where it was identified that MAPPA was an issue contributing to the target priority group.</p> <p>Helen Dent advised that HealthWatch have carried out a piece of work in Middlesbrough in relation to rough sleeping. A copy of the report will be shared with LG once available.</p>		
Action Points	Action Owner	Deadline
1. LG and CM to liaise outside of this meeting in relation to homelessness	LG / CM	08/10/2025
2. Healthwatch report on rough sleeping to be shared with LG once available	HD	Once Available

Agenda Item 8	MARAC Update	Presenter: Matt Murphy-King
<p>Matt Murphy-King joined the meeting to provide an update in relation to MARAC. A Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis of the current MARAC operation has been conducted and a briefing note in relation to the findings was shared with members.</p> <p>Key findings were noted around the following areas:</p> <p>Strengths</p> <ul style="list-style-type: none"> • Meeting frequency, which has changed from fortnightly to weekly, across all four Local Authority areas enables faster case handling • Strong collaboration with MATAC and MAPPA forums. It was noted that the interface with HRAP does need to be strengthened, but referrals are being considered where appropriate • Mandatory training is delivered via the TSAB platform to ensure good understanding of the requirements when attending MARAC • A new action-tracking system enables more thorough and efficient tracking of multi-agency actions 		

- A new MARAC standard operating procedure has been completed and circulated
- Positive feedback has been received from the joint targeted area inspections (JTAI), especially regarding safeguarding of children aged 0–7.
- Robust safety planning is in place through multi-agency collaboration.

Weaknesses

- MARAC data requires simplification and updating. Work is underway to move to a PowerBI system to make this simpler for partners to access.

Opportunities

- Scoping is underway for an external review by the College of Policing to identify strengths and areas for improvement
- Monitoring of new legislation including DAPO
- Integration of the new DRIVE initiative
- Cross force engagement to share examples of best practice
- Strategic partner review of operational processes.

Threats

- Limited resilience in chairing roles, with few volunteers available. There is currently no deputy chair in place, so in instances when the Chair is not available the role is defaulting to a DI within the domestic abuse unit
- Rising volume of cases
- Removal of screening is expected to impact on the number of cases and may also lead to inappropriate referrals. It was noted that threshold criteria will need to be clarified to try and limit this.
- Financial challenges placed on Cleveland Police and OPCC as the sole financial contributors funding the Independent MARAC Chair and other functions.

A number of recommendations have been made:

- Strengthen agency accountability for timely information submission and action updates
- Formalise chairing rota to ensure resilience
- Continue external reviews and training to enhance effectiveness
- Improve referral screening and clarification of thresholds
- Simplify and update performance data for better strategic oversight
- Use the opportunity which the Drive Project presents to interface MARAC. MMK advised that he will be happy to provide an update to Board on the Drive Project at a future meeting
- Revisit the letter of request from ACC Baker for joint MARAC funding to ensure continued operational effectiveness
- Ensure periodic attendance by the domestic abuse leads
- Reintroduce thematic case audits

MKK advised that the scoping for the peer review is in the early stages. Once this has been agreed all domestic abuse leads and partners will be given the opportunity to engage.

Louise Mason-Lodge (LML) highlighted that there is a considerable amount of work being undertaken by the ICB. LML will contact MMK outside of this meeting to discuss ways of working together from a health perspective.

In response to a query raised by AG MMK confirmed that care and support needs of individuals and families suffering from domestic abuse are considered, and that positive feedback had been received in relation to this in the JATI.

JH noted that a number of SARs have included actions in relation to MARAC. The Molly SAR regarding links with HRAP to ensure that cases are heard in the most appropriate forum, and the Bernadette SAR queried if TSAB were confident that the process was robust, around the quality of referrals and professional curiosity. The update forms part of the assurance process and will enable the action plans

to be marked as complete.		
Action Points	Action Owner	Deadline
1. SAR actions in relation to MARAC to be marked as complete	Business Unit	08/10/2025

Agenda Item 9	Right Care Right Person Assurance	Presenter: Matt Murphy-King
This section of the minutes has been removed due to its confidential nature.		

Agenda Item 10	MHCLG Rough Sleeping	Presenter: Charlotte Shepherd
Charlotte Shepherd (CS) Rough Sleeping Adviser for the Ministry of Housing, Communities and Local Government, gave a presentation on her role and the work that Local Authorities, Safeguarding Adults Boards and partners are doing to support those that are furthest away from ending their rough sleeping.		
<p>The Homelessness and Rough Sleeping Team is made up of advisers from within the sector. They cover the whole country with CS working in the North East, Yorkshire and part of the Midlands. The Team work to support and challenge Local Authorities in what they are doing, how funding is allocated and to provide a community wide response. Feedback is provided to policy leads and fed up to ministers. The team are helping Local Authorities to support individuals with long term experience and to support non-return to rough sleeping. They are keen to hear of challenges, barriers and what works well to help drive systematic change. The aim of the team is to reduce and end rough sleeping.</p> <p>In May 2024 MHCLG wrote to SABs and Directors of Housing with a number of key recommendations including governance, having a named Board member for rough sleeping, strategic plans and annual reports to reference rough sleeping and for SARs to be commissioned following deaths involving rough sleeping. This was then followed up by a more recent letter outlining the roles.</p> <p>National Picture – A rough sleeping snapshot is carried out annually with partners and providers giving numbers for a single night. In some instances, this is done via a physical count, whilst in other areas this is an estimate based on intelligence. The figure has increased for the last 3 years, driven mainly by 12 Local Authority areas. London has the highest figure whilst the North East is the lowest, despite an increase of 35 when compared to 2023. It was noted that the decrease during the COVID period can be attributed to an increased number of hotels offering emergency accommodation plus a decrease in the number of physical counts taking place. Local Authorities now collect monthly numbers plus a breakdown of how long people have been rough sleeping and the numbers of people that have been moved into accommodation. The dashboard allows this to be viewed for individual authority areas and for comparison. CS will provide the link to the dashboard following the meeting. Data is captured in relation to the drivers behind rough sleeping and return to rough sleeping with Prison identified as one of the key reasons. Work is ongoing to develop Prison protocols and to plan for accommodation after release.</p> <p>Local Picture – The majority of people fall into the long term rough sleeping category. This figure is higher than the national average, whilst the number of new rough sleepers is slightly lower. The increasing figure of people returning to rough sleeping is a concern for Local Authorities who are looking to understand the reasons for this and to learn lessons to prevent this in the future. The numbers for those sleeping rough after leaving an institution are relatively low, allowing for a deep dive to identify gaps in the approach to those individuals. Local Authorities have worked with partners to identify Target Priority Groups of those furthest away from having their rough sleeping resolved. This includes people currently rough sleeping or those in off street settings who are likely to return to rough sleeping. The data will then be used to form a group to drive action and change going forward. Local Authorities will report on progress to MHCLG but have also been encouraged to report back to the working group and the SAB on what is working and any barriers.</p> <p>Learning has been pulled together from some of the positive practice identified across the country. Links to the webinars are included within the presentation.</p> <p>AG thanked CS for the presentation and reminded members that the Board has a responsibility to try</p>		

and reduce the priority group and hold those working in the area to account, but in a sensitive way due to the complexity of the issue. CS advised that she will be happy to provide a further update to Board following the next annual count if required.

Action Points	Action Owner	Deadline
1. Link to Local Authority Rough Sleeping dashboard to be provided	CS	30/09/2025

Agenda Item 11	HRAP Update	Presenter: Greg Purta
<p>A summary of HRAP activity from January to June 2025 across the four Local Authority areas was circulated with the agenda. Greg Purta (GP) presented the key points from the report. This included the number of cases opened to HRAP, the number closed and the number of repeat referrals made during the reporting period. Each Local Authority has identified their top five referral themes. Common themes across all Local Authorities included Mental health, addiction, domestic violence, homelessness, self-neglect, and housing instability. It was noted that most referrals involved multiple overlapping issues.</p> <p>An overview of Good Practice was provided by each Local Authority which included SBC's Peer Advocacy Service and the new Complex Lives outreach team targeting repeat homelessness, MBC's High Intensity Detox and Rehab Pathway for high-risk individuals, use of the Safe and Secure toolkit to assess complex interpersonal risks in HBC and enhancements to the Liquid Logic system to improve HRAP tracking and referral screening in RCBC. There have been notable improvements in referrals and the use of the closure checklist.</p> <p>All Local Authorities reported housing as a major barrier, especially for individuals with complex needs or requiring accessible accommodation. MBC and HBC raised concerns about inconsistent involvement from Probation. Issues were also noted in relation to the availability of local rehab/detox options, difficulty managing high-risk individuals who refuse engagement, and gaps in legislative powers to intervene.</p> <p>Attendance across all areas was generally good, with written updates provided if the nominated representative was unable to attend.</p> <p>SBC reported one pending action regarding police notification to the Learning Disabilities team.</p> <p>The report includes case studies from SBC and HBC.</p> <p>SBA queried what innovative approaches could be taken to working with the individuals in HRAP when more traditional ways of trying to assist may not always be working.</p> <p>AG thanked GP for the report and highlighted the importance of HRAP, noting that other areas are now looking to implement this. It is important to ensure that the correct cases are nominated and that HRAP are empowered to think and deliver outside of the box in response to the complex nature of these individuals.</p>		

Agenda Item 12	Sub-Group and Task & Finish Group Update	
<p>Communication & Engagement – Neil Harrison</p> <p>The sub-group met on 7th July.</p> <p>An update was provided on social media and the website. Bluesky is now being used as an alternative to X (formerly Twitter). Members with access to Bluesky are encouraged to follow the new account: @tsab75.bsky.social</p> <p>The analytics functionality of the TSAB website now requires a paid subscription. A Jetpack commercial licence has been purchased allowing usage, campaign reach and engagement to be tracked.</p> <p>The Back To Basics Campaign is running from 8th - 12th September and members are encouraged to reshare social media posts through the week. Planning is underway for National Safeguarding Adults Week which runs from November 17th - 21st. Any members that have not yet shared their plans are</p>		

requested to do so, so that the final plan can be shared with members by 3rd October.

The Sub-Group workplan was reviewed and is on track. A discussion took place in relation to further utilising the Board's Safeguarding Champions and a feature was included in the recent Champions Bulletin asking for their feedback and ideas on how the initiative can be improved.

A new Training Video and Service User Leaflet for the Safe Place Scheme have been made accessible and have been promoted by the CE Sub group and have also been shared in newsletters by Catalyst and Hartlepool Community Trust. Safe Place Scheme audit forms have been reviewed and updated. Self-audits are due to be returned by the end of September.

A Home Invasion Video (Cuckooing) from Newcastle SAB has been rebadged and is now available on the TSAB Website and YouTube Channel.

Newsletters and Bulletins continue to be published highlighting Adult Safeguarding.

Operational Leads – Amy Mahoney

The Sub-Group met on 17th July.

The new TSAB MCA Guidance and Executive Functioning Learning Briefing were shared and have now been added to the TSAB website.

Links to the PiPoT guidance have been made easier to access on the TSAB website and are now all located on the Local Policy, Procedures and Guidance webpage.

Discussion took place around the findings from the SBC Multi Agency audit. The audit prompted good debate on how risk is managed alongside safeguarding, especially in relation to self-harm. The TSAB Decision Support Guidance will be strengthened as a result of the discussion.

The group discussed instances when multiple concerns should trigger an enquiry.

The workplan was reviewed and all items are on track.

Complex cases and peer support has been added as a new agenda item to help to understand the challenges faced by front line staff.

The Duty to Refer Learning Briefing and Chloe Learning Briefing were shared with members.

A number of regional and national updates were discussed, including a peer review that has taken place across mental health systems which highlighted good joint working across Tees. Feedback has been presented to ADASS.

Multi-Agency Audit Report: Concern that did not progress to a Section 42 Enquiry – Greg Putra

A copy of the report from SBC's multi agency audit was circulated with the agenda. GP highlighted the key points from the report.

In both cases the voice of the adult was recorded.

Findings included avoiding the use of abbreviations as they can cause confusion, the source of referral which was incorrectly recorded for one of the cases leading to a recommendation that categories be reviewed regarding supported living, query around when a S42 should be raised and whether CHC should have been informed in relation to one of the cases.

Best practice was identified in both the cases considered. Neither progressed to a S42 Enquiry which the audit group deemed to be appropriate and proportionate.

A number of recommendations were made following the audit and actions taken to address these are noted within the report.

AG thanked GP for sharing the audit findings and noted the importance of checking decision making and that concerns are being managed appropriately.

Performance Audit & Quality – Angela Storm on behalf of Jen Moore

Th group met on Monday 8th September.

HBC presented a report in relation to conversion rates after a period of dip sampling. This prompted discussion around the process for recording at the front door to ensure that information is captured and logged correctly. It was noted that there is more work to do in this area.

Each Local Authority area presented their end of year data reports and then considered the TSAB end

of year report. This prompted discussion around MBC's data and highlighted an error in relation to the Domestic Abuse figure.

The group reviewed the TSAB data template.

The SAC return will now be hosted on the Government website instead of NHS Digital. As a result it is anticipated that the national data will not be available until the end of this year or early next year. It would have been useful to have the national data to compare against the TSAB End of Year data, which has highlighted an increase in the complexities that Local Authorities are facing. An action was raised to take this to the National Business Managers Network meeting to determine if this has been seen on a national level.

Rough Sleeping Working Group – Louise Grabham

LG provided the first update from the newly formed working group. The group have met on a monthly basis initially and has good representation. Presentations have been made by MHCLG and each of the Local Authorities to identify the risk and issues in relation to the Target Priority Group and the actions that are being taken. Moving forward, the group will create a more detailed workplan that will meet the requirements of the MHCLG.

Safeguarding Adults Review – Jill Harrison

A number of SAR documents have been updated and were circulated with the meeting agenda for approval. All have been reviewed against the findings from the National SAR Analysis, Coroner's SAR Guidance, Cross Boundary SAR Guidance as well as recently reviewed local SAR Policy and Procedures and the Joint Review Protocol between TSAB, the Children's Partnerships and the Community Safety Partnerships.

All documents were approved by members.

3.22 Action Plan - A copy of the Action Plan was circulated with the agenda for approval.

It has not been possible to fully complete action 2.2 - *TSAB should seek to understand from the Health and Well Being Boards, how far the Autism Strategy has progressed locally to ensure that there is an effective response to those people who present with Autism, that includes, recognition, referral for diagnostic services, training for staff and post diagnostic support services.* Despite best efforts, a response has not been received by South Tees Health & Wellbeing Board. Sub-Group members agreed to bring the action plan to Board for sign off, recognising that this action has been taken as far as possible.

The Action Plan was agreed.

DHR 7 Action Plan - A copy of the Action Plan was circulated with the agenda for approval.

The case was referred for consideration of a DHR and SAR. It did not meet the SAR criteria; however it was agreed that due to the nature of the case, TSAB would be involved throughout key stages of the DHR and would feed into the recommendations and action plan. All TSAB actions have now been completed. The overarching action plan sits with Middlesbrough's Community Safety Partnership and remains open from a DHR perspective.

The Action Plan was approved.

Agenda Item 13	Any Other Business	Presenter: All
No further items were raised for discussion.		

Next Meeting Date: **Wednesday 8th October 2025**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes approved by Independent Chair:



Date: 18/09/2025

Appendix 1 - Attendance Matrix

The table below reflects named members of the TSAB, although deputies have been shaded.

Company	09/04/2025	11/06/2025	10/09/2025	08/10/2025	10/12/2025	11/02/2026	11/03/2026	3
A Way Out	1	1	0	0	0	0	0	67%
Catalyst Stockton / Hartlepool Community Trust	1	1	0	0	0	0	0	67%
ICB	2	2	1	0	0	0	0	100%
Cleveland Fire Brigade	1	1	1	0	0	0	0	100%
Cleveland Police	1	1	2	0	0	0	0	100%
DWP	0	1	1	0	0	0	0	67%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Hartlepool Borough Council	2	2	2	0	0	0	0	100%
HBC Lead Member	0	0	0	0	0	0	0	0%
Healthwatch Hartlepool	0	0	1	0	0	0	0	33%
Healthwatch South Tees	0	0	1	0	0	0	0	33%
Healthwatch Stockton	0	0	0	0	0	0	0	0%
HMP Holme House Prison	0	1	0	0	0	0	0	33%
Middlesbrough Borough Council	1	1	1	0	0	0	0	100%
MBC Lead Member	0	0	0	0	0	0	0	0%
Middlesbrough VDA / Redcar & Cleveland VDA	0	0	0	0	0	0	0	0%
National Probation Service Cleveland	1	0	0	0	0	0	0	33%
People First	0	1	0	0	0	0	0	33%
Public Health	0	1	1	0	0	0	0	67%
Office of Police & Crime Commissioner *	1	1	1	0	0	0	0	100%
Redcar & Cleveland Borough Council	1	1	1	0	0	0	0	100%
RCBC Lead Member	0	0	0	0	0	0	0	0%
Stockton on Tees Borough Council	2	1	2	0	0	0	0	100%
SBC Lead Member	1	1	1	0	0	0	0	100%
South Tees Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Teesside University	0	0	1	0	0	0	0	33%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	0	0	0	0	100%
Thirteen Housing	1	1	1	0	0	0	0	100%
TSAB Independent Chair	1	1	1	0	0	0	0	100%
TSAB Business Unit	5	6	6	0	0	0	0	100%
University Hospitals Tees	0	1	1	0	0	0	0	67%
* (committed to 2 meetings per year)								